

REGULAR MEETING  
ERLANGER COUNCIL  
August 4, 2015

Mayor Tyson Hermes called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, August 4, 2015.

Members of Council and citizens pledged allegiance to the flag.

The following Members of Council were present: Randy Blankenship, Kevin Burke, Kathy Cahill, Tom Cahill, John Dunhoft, Bill Howard, Vicki Kyle, Gary Meyer, Don Skidmore, Renee Skidmore, and Patty Suedkamp. Council Member Corine Pitts was absent.

Also present were: Mayor Tyson Hermes, City Administrator Marc Fields, City Clerk/Director of Administration Missy Andress, Chief Finance Officer Greg Engelman, Director of Economic Development Dave Hahn, Community Liaison Becky Hopkins, Director of Public Works Rick Bogard, CTI Director Matt Allen, Police Sergeant (SGT) Kyle Rader, Fire/EMS Captain (CPT) Dave McQuerry, Assistant City Clerk Sherry Hoffman, City Council Attorney Frank Wichmann, City Attorney Jack Gatlin, and City Engineer Jim Viox.

MEETING MINUTES – M/S, Blankenship-Burke, that the minutes of the regular meeting held on July 7, 2015 be approved as read. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - M/S, Kyle-R. Skidmore, that the agenda be approved as presented. All ayes, no nays, motion carried.

SPECIAL PRESENTATIONS – Mayor Hermes read a proclamation proclaiming August 5, 2015 Danielle Blakeney Day in the City of Erlanger.

Mayor Hermes read a proclamation proclaiming August 31, 2015 World Overdose Prevention Day in the City of Erlanger.

MAYOR'S REPORT - Mayor Hermes reported on the following:

- City members celebrated Ms. Suedkamp's birthday the previous week.
- The City applied for a grant to paint the railroad overpass but was not successful in receiving it; the city will be pursuing other options.
- He received an email from Brandon Boldine with the Kenton County Public Library. They purchased a 3D printer and are working on a policy that would allow public use.
- He distributed an invitation from the Florence Elk Lodge to their September 11th remembrance ceremony.

REPORTS OF COMMITTEES

Police – Ms. Kyle reported on the following:

- A committee meeting was held on July 21, 2015 to discuss the towing franchise. Council considered rebidding for services or continue with the current contract with Airport Towing by submitting a memorandum. The decision was made to continue to contract with Airport Towing.
- A committee meeting was also held on July 21, 2015 to discuss parade/assembly street closures. The discussion was based on whether permits were needed for parades and races.

Mr. Fields stated that he was working on this issue with Mr. Gatlin and requested a committee meeting on September 15, 2015.

- A resolution regarding the Florence Erlanger Elsmere United Police Protection Services (FEEUPPS) would be read during the legislative section of the meeting. SGT Rader explained the resolution, stating that it would allow more jurisdiction to assist with heroin issues.

SGT Rader had nothing further to report.

Fire/EMS – Mr. Meyer reported that the Fire/EMS Department made 290 responses during the month of July.

Ms. Skidmore read a thank you card from the Lakemont Social Committee Ladies, thanking Erlanger firefighters for participating in their “Parade Around the Pond” at Lakemont.

CPT McQuerry had nothing further to report.

Public Works – Mr. Cahill reported on the following:

- A committee meeting was held on July 21, 2015 to discuss the pedestrian path on Nelson Road. He advised that Council decided to proceed with this project.
- The annual Public Works Golf Outing was held on July 10, 2015 to raise money for the Bob Krohman Memorial Scholarship. Several Public Works team members and himself participated.
- He congratulated Operations Manager Dale Wilson on becoming a grandfather again.

Director Bogard reported on the following:

- He recognized Erlanger resident Mr. Dierker for his hard work on the Nelson Road pedestrian path.
- He advised that he would be attending a meeting regarding the caboose restoration project and confirmed that it would not be at Railroad Depot Park for Heritage Day.

Administration – Mr. Howard reported on the following:

- A committee meeting was held on July 21, 2015 to discuss the code of ordinances. He requested that the first reading of an ordinance adopting the code of ordinances not be read and instead requested a committee meeting on August 18, 2015 to discuss the codification process with American Legal.

Ms. Cahill reported the following upcoming events:

- August 6, 2015 from 7-9 p.m. Concert at Flagship Park (Anderson Ferry)
- August 13, 2015 from 7-9 p.m. Concert at Flagship Park (Crush)
- August 15, 2015 from 8-10 a.m. Fishing Derby at Flagship Park
- August 22, 2015 at 6:30 p.m. Family Campout at Flagship Park

Director Andress requested the following:

- A committee meeting to be held on August 18, 2015 to discuss the tax rates.
- A committee meeting to be held on September 15, 2015 to discuss light duty policy change.

Economic Development & Finance – Mr. Blankenship reported on the following:

- Staff was continuing the process of closing out fiscal year 2015 and preparing the records for the annual audit. Financial Statements would not be available until early September.
- The training for Steve Bodde and Shannon McCalley was continuing to go well.

Chief Finance Officer Engelman and Director Hahn had nothing further to report.

Codes/Building & Zoning - Mr. Dunhoft reported the following:

- Smith Towing and Corporex met regarding Smith Towing's text amendment request to add Towing Facilities as a conditional use. Mr. Dunhoft requested a committee meeting on September 15, 2015 so that they could address Council.
- A committee meeting was held on July 21, 2015 to discuss rezoning for the CVS development. He made a motion to permit Mr. Hahn to file the necessary documents with the Kenton County Planning Commission for a map amendment to change the zone from R-1F to NC (Neighborhood Commercial).  
M/S, Dunhoft-Burke, to file all necessary documents with the Kenton County Planning Commission. All ayes, no nays, motion carried.
- A committee meeting was held on July 21, 2015 to discuss a request to allow outside storage. He made a motion to permit Mr. Hahn to file the necessary documents with the Kenton County Planning Commission for a map amendment to change the zone from IP-1 to IP-4 and to amend the text, in the IP-4 Zone to all allow outdoor storage, provided it is screened from view from an adjoining property and the right-of-way, but the outdoor storage is not permitted to be in the front yard.  
M/S, Dunhoft -Burke, to file all necessary documents with the Kenton County Planning Commission. All ayes, no nays, motion carried.

Mr. Hahn had nothing further to report.

Progress & Revitalization - Mr. Cahill reported that Ms. Hopkins was present..

Ms. Hopkins had nothing further to report.

M/S, T. Cahill-Kyle, that the reports of the committees be adopted as presented. All ayes, no nays, motion carried.

#### REPORTS OF REPRESENTATIVES -

Kenton County Mayors' Group - Mayor Hermes discussed a resolution proposed by the Kenton County Mayors' Group urging Governor Beshear and Kentucky Transportation Cabinet to facilitate the installation of approximately five hundred feet of sidewalk along Dixie Highway in Covington, Kentucky, abutting property owned by the Commonwealth of Kentucky and housing the Northern Kentucky Vocational School. The Mayors' Group is seeking agreement from all cities.

M/S, Kyle-R. Skidmore, to support the resolution as presented. All ayes, no nays, motion carried.

#### REPORTS OF CITY OPERATIONS –

City Engineer - Mr. Viox reported that he met with the Highway Department regarding the items below:

- Improvements on Dixie Highway under the railroad overpass
- Road work on Dixie Highway that would begin in August with most of the work being done at night, utility companies attended this meeting

City Attorney - Mr. Gatlin had nothing further to report.

City Council Attorney - Mr. Wichmann reported that his monthly reports and invoices were e-mailed to Council.

M/S, Burke-Kyle, to allow payment of the invoices as submitted. All ayes, no nays, motion carried.

City Administrator – Administrator Fields requested a committee meeting on August 19, 2015 to reveal the Year End Report.

M/S, Kyle-T. Cahill, that the reports of the city operations be adopted as presented. All ayes, no nays, motion carried.

CORRESPONDENCE – Bruce Cayes posted on the City’s Facebook page a thank you to Police Officer Norm Lyle for assisting him when his car was broken.

CITIZENS/PUBLIC COMMENTS - The following signed up to address Mayor and Council:

- Jim Brown, 4158 Farmwood Court - He declined speaking at this time.
- Bob Winter, Edgewood, KY - He was not present to speak.
- T.D. Dierker, Nelson Road - Thanked the City for assisting him in moving forward with the pedestrian paths on Nelson Road.

BIDS – None.

OLD BUSINESS – None.

NEW BUSINESS – Ms. Suedkamp announced that Mr. Viox and his wife were celebrating fifty years of marriage that week.

LEGISLATION – Mr. Gatlin read the second reading of Ordinance No. 2418 amending the Erlanger Code of Ordinances section 106.03 and Ordinance No. 2361 to remove recreational vehicles, boats, and trailers in driveways as a nuisance and to modify the restrictions on storage of waste containers and an ordinance amending the Erlanger Code of Ordinances section 51.02 and Ordinance No. 2326, deleting provisions regarding the storage of waste containers.

M/S, Dunhoft-Burke, to adopt the ordinance as read. All ayes, no nays, motion carried.

Mr. Gatlin read the second reading of Ordinance No. 2419 protecting the tenure and terms of employment of all full time employees and non elected officers of the city other than the members of the police and fire departments and repeal prior ordinances regarding “non-elected officials”.

M/S, Howard-Blankenship, to adopt the ordinance as read. All ayes, no nays, motion carried.

Mr. Gatlin stated that the first reading of an ordinance approving and adopting supplements to the code of ordinances of the City had been tabled.

M/S, Howard-Dunhoft, to postpone the first reading of this ordinance. All ayes, no nays, motion carried.

Mr. Gatlin read the first reading of an ordinance amending the Erlanger Zoning Ordinance adding “Hospitals (Human Care)” as a permitted use within the HC (Highway Commercial) Zone, HC-2 (Highway Commercial Two) Zone, IP-1 (Industrial Park One) Zone, and the BP-1 (Business Park One) Zone.

Mr. Gatlin read Resolution No. 08-04-15-01 authorizing the Mayor to make application for and, upon approval, to enter into an agreement with the Kentucky Office of Homeland Security (KOHS), to execute any documents which are deemed necessary by KOHS to facilitate and administer the project

and to act as the authorized correspondent for this project. This resolution also establishes procurement policy for any KOHS approved project for the Fiscal Year 2015 application cycle.

M/S, Meyer-Burke, to postpone adopting this resolution until after clarification on “Model Procurement Code” verbiage. All ayes, no nays, motion carried.

Mr. Gatlin read Resolution No. 08-04-15-02 approving an interlocal agreement creating the Florence, Erlanger, and Elsmere, Kentucky, Unified Police Protection System (FEEUPPS) and authorizing the Mayor to sign all relevant documents.

M/S, Dunhoft-Kyle, to adopt the resolution as read. All ayes, no nays, motion carried.

ADJOURNMENT – M/S, Dunhoft-Kyle, to adjourn from the regular meeting at 8:10 p.m. All ayes, no nays, motion carried.

APPROVED:

Tyson Hermes  
Mayor

Respectfully Submitted:

Sherry Hoffman  
Assistant City Clerk

ATTEST:

Melissa Andress  
City Clerk/Director of Administration