

REGULAR MEETING
ERLANGER COUNCIL
April 7, 2015

Mayor Tyson Hermes called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, April 7, 2015.

Members of Council and citizens pledged allegiance to the flag.

The following Members of Council were present: Randy Blankenship, Kathy Cahill, Tom Cahill, John Dunhoft, Bill Howard, Vicki Kyle, Gary Meyer, Corine Pitts, Don Skidmore, Renee Skidmore, and Patty Suedkamp. Council Member Kevin Burke was absent.

Also present were: Mayor Tyson Hermes, City Administrator Marc Fields, City Clerk/Director of Administration Missy Andress, Chief Finance Officer Greg Engelman, Director of Economic Development Dave Hahn, Chief of Police Bob Arens, Fire/EMS Chief Todd Whitaker, Director of Public Works Rick Bogard, Assistant Chief of Police Tony Wilson, Assistant City Clerk Sherry Hoffman, City Engineer Jim Viox, City Council Attorney Frank Wichmann, and City Attorney Jack Gatlin.

MEETING MINUTES – M/S, Dunhoft-Kyle, that the minutes of the regular meeting held on March 3, 2015 and the special meeting held on March 7, 2015 be approved as read. All ayes, no nays, motion carried.

APPROVAL OF AGENDA - M/S, Meyer-Kyle, to approve the agenda as presented. All ayes, no nays, motion carried.

SPECIAL PRESENTATION – Mayor Hermes introduced State Senator, Chris McDaniel. Senator McDaniel presented a 2015 legislative update.

Mayor Hermes introduced Ms. Jennifer Davis and the Tichenor Middle School Energy Club. Ms. Davis reported that the club performed an energy assessment of the city building, that included: HVAC, lighting, electric devices, and the vending machine. The students presented a report and offered suggestions on how to conserve energy.

Mayor Hermes introduced Chief Whitaker, who in turn asked Caden Martin, an eight year old Erlanger resident, to join him. Chief reported that on March 26, 2015, Caden called 911 when his father became ill. Caden's quick response provided his father with the care he needed. Chief Whitaker presented Caden with a letter of achievement.

Chief Whitaker introduced the following employees and presented them with their service award pins:

- | | | |
|-----------------|----------|---------------------------------|
| ➤ Rick Sturgeon | 5 Years | (Mr. Sturgeon was not present.) |
| ➤ Rhonda Wolfe | 20 Years | |

Chief Whitaker asked Firefighter Kevin Davis to join him. Chief Whitaker announced that Kevin Davis had been appointed to the position of Firefighter(FF)/EMT. Mayor Hermes swore Davis into office as a FF/EMT by administering the Firefighter Oath of Office.

Mayor Hermes read a proclamation proclaiming the week of April 12-18, 2015 as Public Safety Telecommunicators' Week.

Mayor Hermes read a proclamation proclaiming the month of April as Child Abuse Prevention Month.

MAYOR'S REPORT – Mayor Hermes reported that it had been a busy month. He advised that Council would be discussing the legal agreements that are in progress later in the meeting.

REPORTS OF COMMITTEES

Police – Ms. Suedkamp read the following correspondence:

- A letter to LT Mike Jansing from the family of Lauren Pettit, extending their gratitude for the police department's assistance in the death of Ms. Pettit, with special acknowledgement to Detective Jill Stulz.
- An e-mail to Chief Arens and Assistant Chief Tony Wilson from Erlanger resident Brent Meyers, thanking Officers Chad Girdler and T.J. Selby for looking for their son so they could assist him.

Ms. Kyle read the following correspondence:

- A letter to Chief Arens from St. Joseph School principal, Cathy Stover, stating that it had been a pleasure working with Officer Atchley on the school's private transportation days.
- A letter to Officers Lyle and O'Hara from Crescent Springs Assistant City Clerk Susan Laws, thanking them for directing traffic during the City's Easter Egg Hunt.

Chief Arens had nothing further to report.

Fire/EMS – Ms. Skidmore reported that the Fire/EMS Department made a total of 278 responses during the month of March.

Mr. Meyer advised that Chief Whitaker was in the house.

Chief Whitaker had nothing further to report.

Public Works – Mr. Cahill reported on the following:

- The Gateway Phase 3 project would be discussed later in the meeting.
- Reports were e-mailed to everyone.

Mr. Skidmore had nothing further to report.

Mr. Bogard had nothing further to report.

Administration – Mr. Howard requested the following committee meetings to be held on Tuesday, April 21, 2015:

- Waste Collection
- Attorney Contracts (this was later repealed in the meeting with the passing of a municipal order allowing the Mayor to sign the agreements)

Ms. Cahill and Director Andress had nothing further to report.

Mr. Meyer requested a committee meeting to be held on Tuesday, April 21, 2015 to discuss an ordinance he had drafted that would repeal an ordinance that gives the Mayor and Personnel Officer the rights to re-classify and create positions.

Economic Development & Finance – Ms. Pitts reported on the following:

- A Finance Committee Meeting was held on March 7, 2015 to discuss the amended Fiscal Year 2015 budget and the Fiscal Year 2016 budget.
- She requested a committee meeting to be held on Tuesday, April 21, 2015 to discuss any input or changes Council or the Mayor may like to see.

Ms. Pitts advised that she had been receiving calls from residents regarding trees being removed on Kenton Lands Road. She advised that work was being done by property owners and that all necessary permits had been issued by the Sanitation District.

Mr. Blankenship provided the following update on the attorney contracts:

- All parties met and reached a compromise.
- The following three contracts were being proposed to be adopted by council:
 - Jack Gatlin - City Attorney
 - Frank Wichmann - City Council Attorney
 - Frank Wichmann - Codes enforcement and liens attorney

Mr. Blankenship advised that he created a municipal order to adopt the three contracts and distributed the municipal order to council. He made a motion that this municipal order be adopted.

M/S, Blankenship-Dunhoff, to adopt the municipal order to adopt the three contracts.

M/S, Meyer-K. Cahill, to assign the municipal order regarding the three contracts to the Administration Committee to be discussed on April 21, 2015. Five ayes (D. Skidmore, K. Cahill, Howard, R. Skidmore, Meyer), six nays (Dunhoff, Blankenship, Pitts, Suedkamp, Kyle, T. Cahill), motion fails.

Mr. Blankenship repeated his motion. M/S, Blankenship-Dunhoff, to adopt the municipal order to adopt the three contracts. Six ayes (Dunhoff, Blankenship, Pitts, Suedkamp, Kyle, T. Cahill), five nays (D. Skidmore, K. Cahill, Howard, R. Skidmore, Meyer), motion carries.

Mayor Hermes requested a committee meeting on Tuesday, April 21, 2015 to discuss the City's property at the corner of Dixie Highway and McAlpin Avenue.

Directors Engelman and Hahn had nothing further to report.

Codes/Building & Zoning - Reports were e-mailed.

Mr. Dunhoff reported on the following:

- The Kenton County Planning Commission met on April 2, 2015 and approved the text amendment request to add variety store as a permitted use in the neighborhood commercial zone. He asked the City Attorney to create an ordinance so a first reading could be held at the May 5, 2015 Council Meeting.
- He requested a committee meeting on Tuesday, April 21, 2015 to discuss four separate zoning issues.

Administrator Fields reported that the changes proposed for recreational vehicles and trash can placement had already been discussed earlier this year, an attorney will make the changes for council to approve.

Director Hahn had nothing further to report.

Progress & Revitalization - Mr. Cahill reported on the following:

- He advised that a report was submitted to everyone.
- May 31, 2015 is Community Night at the Florence Freedom Ballpark, information is on the City's website.

Ms. Pitts and Ms. Hopkins had nothing further to report.

M/S, Suedkamp-Kyle, that the reports of the committees be adopted as presented. All ayes, no nays, motion carried.

REPORTS OF REPRESENTATIVES - None.

REPORTS OF CITY OPERATIONS –

City Engineer - Mr. Viox advised that street projects would occurring at the following locations: Viola, Concord, Commonwealth (Gateway Phase 3 project), Sunset, Mary, Division (water main replacement), and Dixie Highway (the railroad underpass to Florence).

City Council Attorney - Mr. Wichmann advised that he had already amended the nuisance ordinance regarding the requested changes for recreational vehicles, but will make the required changes regarding trash can placement.

City Attorney - Mr. Gatlin thanked Mayor Hermes for his confidence and Council for the opportunity. He advised that the City of Erlanger was his client.

City Administrator – Administrator Fields reported on the following:

- There would be a Progress and Revitalization Special Committee Meeting on April 20, 2015 at 3:30 p.m. to discuss rental property.
- He requested a committee meeting to be held on Tuesday, April 21, 2015 to discuss the succession plan for the police department. (Mr. Dunhoft requested that his committee meeting request for April 21st regarding four separate zoning issues be moved to the May 19th Committee Meeting.)
- He advised council that there was a municipal order that would be read later in the meeting that was for the appointment of a Director of Emergency Management. He stated that this was just a house-keeping order, that every governmental agency had to appoint a director, Kenton County created the position, and every five years cities would be required to re-appoint this position. This appointment is required for federal funding.

M/S, Dunhoft-Blankenship, that the reports of the city operations be adopted as presented. All ayes, no nays, motion carried.

CORRESPONDENCE – None.

CITIZENS/PUBLIC COMMENTS - The following residents addressed Mayor and Council:

- Mike Chisenhall - He asked for the status regarding recreational vehicles and when they could be parked in driveways. Administrator Fields advised that the changes were made to the ordinance and the first reading would be in May.

- Georgette Nordloh - She requested help understanding the difference between the City Attorney and the City Council Attorney, in which both Mr. Wichmann and Mr. Gatlin responded.
- Nick Eads - He reported a speeding issue on Thorn Tree. Mayor Hermes asked Assistant Police Chief Tony Wilson to speak with him.
- Linda Dietz - She stated that she disagreed with Council on the requirements to shield trash cans stored in front of a house. Administrator Fields advised that it would be discussed during the Progress and Revitalization Special Committee Meeting on April 20th.
- James Brown - He declined to speak.
- Bill Robinson - He was not present to address Council.

BIDS – Mr. Cahill reported that bids were received for the Gateway Phase 3 Project. He recommended TMS Construction, as they were the lowest bidder.

M/S, T. Cahill - Dunhoft, to accept the bid as received from TMS Construction. All ayes, no nays, motion carried.

WORK IN PROGRESS – None.

BUSINESS FOR THE GOOD AND WELFARE OF THE CITY – Ms. Skidmore reported that she had passed out information on a prescription card program to all council members. This program was initiated by the Kentucky League of Cities(KLC), there is no cost to our residents to participate.

M/S, R. Skidmore-Suedkamp, to participate in the prescription card program initiated by KLC. All ayes, no nays, motion carried.

LEGISLATION – Mr. Wichmann read Municipal Order No. 04-07-15-01 approving the appointment of the Director of Emergency Management for Kenton County, Kentucky as the Director of Emergency Management for the City of Erlanger.

M/S, Meyer-R. Skidmore, to adopt the municipal order as read. All ayes, no nays, motion carried.

ADJOURNMENT – M/S, Howard-Kyle, to adjourn from the regular meeting at 9:11 p.m. All ayes, no nays, motion carried.

APPROVED:

Tyson Hermes
Mayor

Respectfully Submitted:

Sherry Hoffman
Assistant City Clerk

ATTEST:

Melissa Andress
City Clerk/Director of Administration