

REGULAR MEETING
ERLANGER COUNCIL
February 3, 2015

Mayor Tyson Hermes called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, February 3, 2015.

Members of Council and citizens pledged allegiance to the flag.

The following Members of Council were present: Randy Blankenship, Kathy Cahill, Tom Cahill, John Dunhoft, Bill Howard, Vicki Kyle, Gary Meyer, Corine Pitts, Don Skidmore, Renee Skidmore, and Patty Suedkamp. Council Member Kevin Burke was absent.

Also present were: Mayor Tyson Hermes, City Administrator Marc Fields, City Clerk/Director of Administration Missy Andress, Chief Financial Officer Greg Engelman, Director of Economic Development Dave Hahn, Chief of Police Bob Arens, Fire/EMS Chief Todd Whitaker, Public Works Director Rick Bogard, Community Liaison Becky Hopkins, Assistant Director of Technology Matt Allen, Assistant City Clerk Sherry Hoffman, City Engineer Jim Viox, and City Attorney Frank Wichmann.

MEETING MINUTES – M/S, Dunhoft-Blankenship, that the minutes of the special meeting held on January 5, 2015 and the regular meeting held on January 6, 2015 be approved as read. All ayes, no nays, motion carried.

SPECIAL PRESENTATION – Mayor Hermes read a letter from Linda Dietz, who was in attendance. Ms. Dietz's letter explained that while off duty in 1990, Fire/EMS Captain Tim Deye assisted in rescuing her when she was trapped in a vehicle involved in a fatal accident. She expressed how it was an honor to meet Captain Deye years later, how he was extremely valuable to her in the past, and how she still considers him valuable as he protects the city she lives in.

Mayor Hermes asked Chief Whitaker to approach the podium. Chief Arens introduced the following employees and presented them with their service award pins:

- Chase Autry 10 years
- Steve Corry 10 years
- Brian Robinson 20 years
- Craig Stewart 15 years
- Greg Vogel 10 years (Mr. Vogel was not present.)

MAYOR'S REPORT – Mayor Hermes reported the following:

- Met with residents to address issues that were important to them
- Attended the KLC Academy for Officials
- Met with rental property owners
- Attended the Mayors' Group Meeting
- Met with Dr. Burkhardt, Erlanger-Elsmere School District Superintendent
- Met with Chris Knochelman, Kenton Co. Judge Executive
- Erlanger hosted the Kenton County Government Academy
- Met with Shane Noen, Senator McConnell's Field Representative
- Met with Lisa Cooper, NKADD's Executive Director
- Attended the Beacon Orthopedic ribbon cutting ceremony

REPORTS OF COMMITTEES

Police – Ms. Suedkamp read the following correspondence:

- DARE Officer Joel Shepherd visited a student who was sick and unable to attend her DARE graduation. He presented her with her DARE certificate.
- Jeremy Brown and Carolyn El Nemr e-mailed Chief Arens to express their appreciation to Officer Kyle O'Hara for assisting their son when his vehicle broke down.

Ms. Kyle read the following correspondence:

- Pam Puffer thanked Officer Greg Pohlman for helping her out of a tough cold place.
- Sheila Wilson expressed her gratitude for Officer Joe Gonzalez. He assisted a woman in getting fuel for her vehicle.

Public Safety – Ms. Skidmore reported on the following:

- Total number of responses in January 2015 - 280
- 89 fire incidents
- 191 EMS dispatches

Mr. Meyer introduced Chief Whitaker.

Chief Whitaker had nothing further to report.

Public Works – Mr. Skidmore congratulated the following employees:

- Chris Turner and Joe Thiessen on passing the Commonwealth of Kentucky Class B Commercial Drivers License pre-trip and road skills testing

Mr. Cahill reported on the following:

- Tim Beetem was named the 2014 Public Works Employee of the Year by the Northern Kentucky Branch of the American Public Works Association.
- The City will be accepting bids for the Gateway Phase 3 project.

Director Bogard had nothing further to report.

Administration – Ms. Cahill reported on the following:

- The City was accepting applications for the Erlanger Community Achievement Scholarship, due March 6, 2015 by 4:00 p.m.
- TANK Bus Route # 10 is a pilot program serving the Erlanger and Elsmere communities.

Mr. Howard reported on the following:

- He thanked St. Henry School for recognizing the Administration Department during their Catholic School Week celebration.
- The Lou Noll Symposium was scheduled for February 21, 2015.
- He requested a committee meeting for February 17, 2015 to discuss waste collection.

Director Andress had nothing further to report.

Economic Development & Finance – Ms. Pitts reported on the following:

- A Finance Committee Meeting was held on January 20, 2015. The fiscal year 2014 audit report was presented.
- The December 31, 2014 financial statement was sent out.

- Departments submitted their budget requests for fiscal year 2016. Meetings were being held with each of the departments. Once meetings are completed, a preliminary budget draft will be prepared for Mayor and Council's review.

Mr. Blankenship reported on the following:

- The Kenton County Planning Development Services (PDS) met to review the text amendment for the Commonwealth Station. They recommended adoption of this amendment.

M/S, Blankenship-Pitts, to adopt the text amendment as recommended. All ayes, no nays, motion carried.

The Kenton County PDS met to review the map amendments for the Commonwealth Station. They recommended adoption of this amendment

M/S Blankenship-Dunhoft, to adopt the map amendment as recommended. All ayes, no nays, motion carried.

Mr. Blankenship directed Mr. Wichmann to schedule ordinances to be written.

Mr. Wichmann reported that the ordinances were already prepared and could have their first reading.

M/S, Blankenship-Dunhoft, to have the first reading of these ordinances. Ten ayes (Dunhoft, D. Skidmore, Suedkamp, Pitts, Kyle, K. Cahill, T. Cahill, R. Skidmore, Blankenship, Howard), one nay (Meyer), motion carried.

Directors Hahn and Engelman had nothing further to report.

Codes/Building & Zoning - Mr. Dunhoft had nothing further to report.

Mr. Hahn had nothing further to report.

Progress & Revitalization - Ms. Pitts reported that there would be a Progress and Revitalization meeting on February 23, 2015.

Mr. Cahill reported that Ms. Hopkins would be sending out information on initiatives for Progress and Revitalization.

Ms. Hopkins reported that the City would be hosting Erlanger's Municipal Government Academy starting February 26, 2015.

M/S, Dunhoft-Kyle, that the reports of the committees be adopted as presented. All ayes, no nays, motion carried.

REPORTS OF REPRESENTATIVES - None.

REPORTS OF CITY OPERATIONS –

City Engineer – Mr. Viox had nothing further to report.

City Attorney – Mr. Wichmann had nothing further to report.

City Administrator – Administrator Fields reported on the following:

- He reviewed phone system bid with Mayor Hermes. Mayor Hermes signed the agreement. This new contract will save the City \$6000.00 a month.
- He was scheduled to attend the TANK Bus Route #10 review meeting on February 17, 2015.
- The Northern Kentucky Caucus was scheduled for February 7, 2015 at 9:30 a.m. in Florence, Kentucky.

M/S, Kyle-R. Skidmore, that the reports of the city operations be adopted as presented. All ayes, no nays, motion carried.

CORRESPONDENCE – The following correspondence was read:

- The Administration Department employees received a letter from Family Resource Center Coordinator Lauren Parker with Miles Elementary School thanking the employees for adopting families for their 2014 Christmas Assistance Program.
- The Administration Department received a letter from Erlanger-Elsmere's School Health Services' Nurse Mary Burch thanking the employees for donating gift cards to assist in the purchase of much needed medications and other supplies for the children in the school district.
- The City received a letter from the family of Ray Whitson, former Council Member, thanking the City for remembering Mr. Whitson and recognizing his passing.

CITIZENS/PUBLIC COMMENTS – The following residents addressed Mayor and Council:

- Terry Hennemann - He asked Council to revisit the recreational vehicle ordinance. Mayor Hermes scheduled a committee meeting for February 17, 2015 and placed under the Codes/Building & Zoning Committee.
- Georgette Nordloh - She declined speaking.
- James Brown - He spoke in favor of the Commonwealth Station project.
- John Limpus - He received a visit from the Codes Enforcement Department regarding the placement of his trash cans. He asked if something prompted this visit. Mr. Fields explained the reasoning for changing the ordinance. Mayor Hermes asked Mr. Limpus to email him so he could look at the placement of his trash cans.

BIDS – None.

WORK IN PROGRESS – None.

BUSINESS FOR THE GOOD AND WELFARE OF THE CITY – Mr. Dunhoft advised that students were present at the meeting and asked Council to make themselves available after the meeting to address any questions they may have.

Mr. Cahill reported that Mr. Bogard participated in the Climb for Life fundraiser.

LEGISLATION – Mr. Wichmann read the second reading of Ordinance No. 2408 amending the text of the Table of Contents and Sections 7.0, 8.2, 9.19, 9.24, 9.26, 9.32, 9.35, 11.3, 17.0, 17.1, and 17.2 of the Erlanger Zoning Ordinance Numbered 1850 to change various terms that are no longer in use to terms now in use; and to clearly define who is the Floodplain Administrator.

M/S, Blankenship-R. Skidmore, to adopt the ordinance as read. All ayes, no nays, motion carried.

Mr. Wichmann read the first reading of an ordinance scheduling the regular meetings of the Erlanger City Council.

Mr. Wichmann read Municipal Order No.02-05-15-01 amending Municipal Order No. 01-06-15-04 to delete the schedule of regular city council meetings in Section 1.1 of the Rules of Procedure thereby adopted.

M/S, Meyer-Blankenship, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Wichmann read the first reading of an ordinance amending the text of the Table of Contents and Sections 8.0 and 13.5 of the Erlanger Zoning Ordinance Numbered 1850 and adding a new section 10.26 to that ordinance to establish a new zone identified as the CS (Commonwealth Station) Zone along with necessary cross-references to other sections of the zoning ordinance.

Mr. Wichmann read the first reading of an ordinance to change the zoning map thereof to re-classify thereon an approximate 42 acre area that is located on the northwest, northeast, and southwest side of the intersection of Commonwealth Avenue and Baker Street, with the reclassification being from the R-1G, R3, PO and SC Zones to the CS (Commonwealth Station) Zone.

ADJOURNMENT – M/S, Kyle-Pitts, to adjourn from the regular meeting at 8:26 p.m. All ayes, no nays, motion carried.

APPROVED:

Tyson Hermes
Mayor

Respectfully Submitted:

Sherry Hoffman
Assistant City Clerk

ATTEST:

Melissa Andress
City Clerk/Director of Administration