

REGULAR MEETING
ERLANGER COUNCIL
January 6, 2015

Mayor Tyson Hermes called the regular meeting of the Erlanger City Council to order in the City of Erlanger Council Chambers at 7:00 P.M., Tuesday, January 6, 2015.

Members of Council and citizens pledged allegiance to the flag.

The following Members of Council were present: Randy Blankenship, Kevin Burke, Kathy Cahill, Tom Cahill, John Dunhoft, Bill Howard, Vicki Kyle, Gary Meyer, Corine Pitts, Don Skidmore, Renee Skidmore, and Patty Suedkamp.

Also present were: Mayor Tyson Hermes, City Administrator Marc Fields, City Clerk/Director of Administration Missy Andress, Chief Financial Officer Greg Engelman, Chief of Police Bob Arens, Public Works Director Rick Bogard, Community Liaison Becky Hopkins, Fire/EMS Captain Brian Robinson, Building and Zoning Administrator Mark Stewart, Assistant Director of Technology Matt Allen, Assistant City Clerk Sherry Hoffman, City Engineer Jim Viox, and City Attorney Frank Wichmann.

MEETING MINUTES – M/S, Burke-Dunhoft, that the minutes of the regular meeting held on December 2, 2014 and the special meeting held on December 16, 2014 be approved as read. All ayes, no nays, motion carried.

SPECIAL PRESENTATION – Mayor Hermes introduced School Resource Officer Joel Shepherd. Officer Shepherd discussed the DARE program. He introduced the following students who read their DARE essays:

- Jake Davidson, Lindeman Elementary School
- Heaven Philpot, Lindeman Elementary School
- Madison Neary, Miles Elementary School

Mayor Hermes introduced Crescent Springs Mayor, Lou Hartfiel. Mayor Hartfiel stated he was representing the 1-320th's Rear Detachment Commander Andrew Holler. He recognized other adopted unit representatives that were present: Jane Terrell, Libby Baker, Mike Jansing, and Sherry Hoffman. Mayor Hartfiel discussed the adopted unit program and the 1-320th Field Artillery Unit. He and Ms. Terrell revealed artwork given to Erlanger from Commander Holler and the 1-320th for Erlanger's support of Bravo Battery.

Mayor Hermes asked Chief Arens to approach the podium. Chief Arens introduced the following officers who were given the Constitutional Oath for Police Officers by Mayor Hermes:

- Michael Clark
- Josh Nezi
- Kyle O'Hara

Mr. Wichmann read Municipal Order # 01-06-15-01 approving the reappointment of Earl Franks as a member of the Code Enforcement Board for the City of Erlanger.

M/S, Dunhoft-Burke, to adopt the municipal order as read. All ayes, no nays, motion carried

Mayor Hermes asked Mr. Franks to come forward. Mayor Hermes gave Mr. Franks the Constitutional Oath for Code Enforcement Board Member.

Mayor Hermes asked Mr. Blankenship to approach the podium. Mayor Hermes thanked Mr. Blankenship for his ten years of service to Erlanger and presented him with a service award pin.

Mayor Hermes asked Tim Herrmann and Hubert Miller to approach the podium. Administrator Fields thanked Mr. Herrmann for his fifteen years of service and Mr. Miller for his ten years of service. Mr. Fields presented each with a service award pin.

Administrator Fields asked Ms. Hopkins to join him. Mr. Fields thanked her for her fifteen years of service and presented her with a service award pin.

Mayor Hermes introduced Director Bogard and Joe Daugherty. Mr. Bogard thanked Mr. Daugherty for his ten years of service and presented him with his service award pin.

Mayor Hermes introduced Chief Arens and Lucy Riffle. Chief Arens thanked Ms. Riffle for her thirty-five years of service and presented her with a service award pin.

Chief Arens asked Sergeant Jon Sterling to join him. Chief Arens thanked him for his twenty years of service and presented him with a service award pin.

MAYOR'S REPORT – Mayor Hermes stated that it had been a pleasure spending time with the department leaders and touring the City's facilities. Some of the activities he had taken part in were:

- Erlanger's Shop with a Cop program
- Snow removal ride along
- Police ride along

STANDING COMMITTEES ORGANIZATION & DISCUSSION - Mayor Hermes advised that Council had discussed committee at the Special Council Meeting on January 5, 2015.

Mr. Wichmann read Municipal Order # 01-06-15-05 establishing committees and the membership thereof; and authorizing the referral thereto for the recommendation thereof, of any subject presented to the City Council for their consideration.

Mr. Wichmann advised that the title Standing Committees should be changed to Committees, removing the word standing.

Mr. Wichmann suggested having an additional Committee for Clean-up Erlanger, but changing the name to Progress and Revitalization as recommended by Ms. Pitts. Ms. Pitts and Mr. Cahill would continue serving on this committee.

Mr. Dunhoft advised that the Erlanger Housing Development would report under the Codes/Building & Zoning Committee.

Ms. Suedkamp reported that Friendship Garden would report under the Administration Committee.

M/S, T.Cahill-Pitts, to change Clean-up Erlanger to Progress and Revitalization Committee. All ayes, no nays, motion carried.

M/S, Blankenship-Suedkamp, to adopt the municipal order with changes as documented. All ayes, no nays, motion carried

REPORTS OF COMMITTEES

Committee reports were e-mailed to Mayor and Council.

Public Safety – Police – Chief Arens had nothing further to report.

Public Safety – Fire/EMS – Captain Robinson had nothing further to report.

Public Works – Director Bogard had nothing further to report.

Administration – Director Andress had nothing further to report.

Mr. Stewart reported on the following:

- He received a request from a business for a text amendment.
- He requested a committee meeting on January 20, 2015.

Finance – CFO Engelman reported on the following:

- Everyone should have received a copy of the FY 2014 Audit Report.
- The Audit Report was posted on the website.
- He requested a Finance Committee Meeting on January 20, 2015 for a formal presentation by the Auditors.
- FY 2016 budget worksheets were distributed to each department, preliminary work had begun.
- A budget calendar was shared with Council.

Friendship Networking - Ms. Hopkins had nothing further to report.

REPORTS OF SPECIAL COMMITTEES -

Clean-up Erlanger Committee - Mayor Hermes reported that this committee had been discussed earlier and the name had been changed.

Friendship Garden - Mayor Hermes reported the following:

- The goal for this committee had been reached.
- Ms. Suedkamp had mentioned earlier in the meeting that future reporting will be handled under Administration.

M/S, Kyle-T. Cahill, that the reports of the standing and special committees are adopted as presented. All ayes, no nays, motion carried.

REPORTS OF REPRESENTATIVES -

Housing Corporation - Mr. Dunhoft reported that the committee would be revamped.

Kenton County Mayors' Group - Mayor Hermes reported that Administrator Fields attended the meeting and that the group discussed the paving standards for Kenton County. Mr. Fields advised that City Engineer, Mr. Viox served on the committee that worked on the paving standards.

OKI - Mr. Cahill reported that OKI would be meeting on January 8, 2015.

Kenton County Alliance - Ms. Skidmore reported that the Alliance meetings are open and anyone can attend. The meetings are held on the first Friday of every month in the Ensor Building at

Tichenor Middle School. Ms. Skidmore advised that the Alliance was instrumental in getting CVS to stop selling cigarettes.

REPORTS OF CITY OPERATIONS –

City Engineer – Mr. Viox reported that in December 2014 bids were accepted for two street projects. He advised that the City has postponed starting these projects until Spring 2015 and upon completion of the Northern Kentucky Water District's project currently in progress.

City Attorney – Mr. Wichmann discussed the following:

- He introduced Kim Quinn and Kristi Arthur from his law firm. He advised that they would both be attending meetings.
- He encouraged elected officials to attend the Kentucky League of Cities' Citizens Academy in Lexington, Kentucky on January 21-23, 2015.
- He requested a committee meeting on January 20, 2015 to discuss an ordinance.

City Administrator – Administrator Fields had nothing further to report.

M/S, Howard-Pitts, that the reports of the city operations are adopted as presented. All ayes, no nays, motion carried.

CORRESPONDENCE – The Administration Department employees received a letter from Family Resource Center Coordinator Tracy Molley with Arnett, Howell, and Lindeman Elementary Schools. She thanked the employees for adopting families for their 2014 Christmas Assistance Program.

The Administration Department also received a letter from Tichenor Youth Service Coordinator Karen Hughes. She thanked the employees for donating gift cards to purchase holiday assistance for their students and families.

CITIZENS/PUBLIC COMMENTS – Jim Brown, Erlanger resident and former Council Member, thanked all of those he served with in the City, especially the following: Kevin Burke, Tom Cahill, Missy Andress, and Rick Bogard. Mr. Brown welcomed Mayor Hermes, Gary Meyer, and Don Skidmore.

Georgette Nordloh, an Erlanger resident, had signed up to address Council but declined.

BIDS – None.

WORK IN PROGRESS – None.

BUSINESS FOR THE GOOD AND WELFARE OF THE CITY – Ms. Skidmore advised that someone was going door-to-door hanging flyers on mailboxes in the Commonwealth Station area. She advised that this was a felony.

LEGISLATION – Mr. Wichmann read the first reading of an ordinance amending the text of the Table of Contents and Sections 7.0, 8.2, 9.19, 9.24, 9.26, 9.32, 9.35, 11.3, 17.0, 17.1, and 17.2 of the Erlanger Zoning Ordinance Numbered 1850 to change various terms that are no longer in use to terms now in use; and to clearly define who is the Floodplain Administrator.

Mr. Wichmann read Municipal Order No. 01-06-15-02 approving the appointment of Council Member Bill Howard as the Principle Representative of the City to the Municipal Government

League of Northern Kentucky, Inc. (MGLNK) and Council Member Gary Meyer as the Alternate Representative.

M/S, Kyle-T. Cahill, to adopt the municipal order as read. All ayes, no nays, motion carried

Mr. Wichmann read Municipal Order # 01-06-15-03 approving the appointment of Mayor Tyson Hermes as the Representative of the City to the Northern Kentucky Planning Development Services and Council Member Randy Blankenship as the Alternate.

M/S, Meyer-Burke, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Wichmann read Municipal Order # 01-06-15-04 adopting rules of procedure for the meetings of the Erlanger City Council.

M/S, Dunhoft-Meyer, to adopt the municipal order as read. All ayes, no nays, motion carried.

Mr. Wichmann read Municipal Order # 01-06-15-06 approving the appointment of Jim Speier as a member of the Code Enforcement Board for the City of Erlanger.

Mr. Cahill asked Mayor Hermes if Mr. Speiers was replacing someone on the board. Mayor Hermes answered that two members' terms had expired and he was not familiar with one of the individuals, Hubert Miller. He knew Mr. Speiers was interested and offered him the position.

Mayor Hermes asked Mr. Miller to come forward. He asked Mr. Miller if he was interested in continuing to serve on the Code Enforcement Board, Mr. Miller replied yes. Mayor Hermes stated that he would accept Mr. Miller to continue serving on the Board

Mr. Wichmann revised Municipal Order # 01-06-15-06 to approving the reappointment of Hubert Miller as a member of the Code Enforcement Board for the City of Erlanger. The language appointing Jim Speier was removed.

M/S, Burke-Howard, to adopt the municipal order with changes as documented. All ayes, no nays, motion carried.

Mayor Hermes gave Mr. Miller the Constitutional Oath for Code Enforcement Board Member.

ADJOURNMENT – M/S, R. Skidmore-Kyle, to adjourn from the regular meeting at 8:45 p.m. All ayes, no nays, motion carried.

APPROVED BY:

Tyson Hermes
Mayor

Respectfully Submitted by:

Sherry Hoffman
Assistant City Clerk

ATTESTED BY:

Melissa Andress
City Clerk/Director of Administration